



War Memorial Ground
“The Rigby’s” Bradshaw, Bolton
BL2 3EL
Tel: 01204 301403

PRIVACY NOTICE

Under new laws that came into effect in May 2018, we need to provide you with certain details concerning how your personal data will be used and protected.

BRADSHAW CRICKET, TENNIS & BOWLING CLUB takes the protection of the data we hold about you as a member seriously and are committed to respecting your privacy. This notice is to explain how we may use personal information we collect and how we comply with the law on data protection, what your rights are.

Names of data controller	BRADSHAW CRICKET, TENNIS & BOWLING CLUB
Categories of personal data we collect	<input type="checkbox"/> Name and date of birth <input type="checkbox"/> Contact details <input type="checkbox"/> Medical/specific requirements information <input type="checkbox"/> Disability information <input type="checkbox"/> Emergency contact details <input type="checkbox"/> Sporting experience information <input type="checkbox"/> Video/Photography agreement <input type="checkbox"/> Participation agreement
Our sources of the personal data	We obtain personal data from: <input type="checkbox"/> The parent/legal guardian registering a child to join the club <input type="checkbox"/> Club coaches and junior co-ordinator <input type="checkbox"/> Medical practitioners <input type="checkbox"/> Play cricket database
Automated decisions we may take	None
Purposes for which we process personal data	The club will process the personal data for: <input type="checkbox"/> Administering bookings and attendance at sessions <input type="checkbox"/> Dealing with medical needs/specific requirements <input type="checkbox"/> Supporting the delivery of cricket sessions <input type="checkbox"/> For training and competition entry Reporting of participation and any incidents and of figures and trends (including equality and inclusion information) <input type="checkbox"/> For quality and improvement monitoring
Who we will disclose your personal data to	<input type="checkbox"/> Leagues <input type="checkbox"/> The ECB <input type="checkbox"/> Coaches and junior co-ordinators for administrating training sessions <input type="checkbox"/> Volunteers who work at cricket clubs/venues to support the delivery of sessions. <input type="checkbox"/> The County Cricket Board that supports the local Cricket Club whose programmes you have registered for
Legal basis for processing your personal data	The legal basis for the collection and processing of your personal data is: <input type="checkbox"/> for administration and programme delivery: that it is necessary to fulfil the contract that you are going to enter into or have entered into with us <input type="checkbox"/> for dealing with medical needs: that you have given your explicit consent or in the child's vital interests. <input type="checkbox"/> in all other cases: that it is necessary for our legitimate interests which are to build a programme to encourage participation in cricket and does not prejudice or harm rights and freedoms of parents / guardians or the children that join the programme
Your right to withdraw consent	Where you have given your consent to any processing of personal data, you have the right to withdraw that consent at any time. If you do, it will not affect the lawfulness of any processing for which we had consent prior to your withdrawing it.
Location of your personal data	The Club will keep your personal data within the European Economic Area.
How long we will keep your personal data for	We will not retain your personal data for longer than is reasonable and necessary for the purposes for which it was collected. We shall retain your personal data for such time as you are registered with Bradshaw CC as a member.

	7 years after you cease to be a member of Bradshaw CC or play an active part in Bradshaw CC, we shall delete your data.
Your rights in respect of your personal data	You have the right of access to your personal data and, in some cases, to require us to restrict, erase or rectify it or to object to our processing it, and the right of data portability.
Our contact details	mail. BRADSHAW CRICKET, TENNIS & BOWLING CLUB, Off Bolton Road, Bradshaw , Bolton BL17HQ email. admin@bradshawcricketclub.co.uk phone. 07710 421231 website. www.bradshawcricketclub.co.uk
Complaints	If you have any concerns or complaints about how we are handling your data please do not hesitate to get in touch with the named person at the club. You can also contact the Information Commissioner's Office.

BRADSHAW TENNIS CLUB
CODE OF CONDUCT for Junior Members,
Parents & Coaches

Children & young people are expected to:

1. Keep within the defined boundary of the tennis club facilities area.
2. Behave and listen to all instructions from the coach.
3. Take care of equipment owned by the club.
4. Refrain from the use of bad language or racial/sectarian references or violence.
5. Refrain from bullying or persistent use of rough and dangerous play.
6. Show respect to all other youth members, leaders, visitors or coaches at the club.
7. Keep themselves safe.
8. Report inappropriate behaviour or risky situations for youth members, to the child protection officer or coach.
9. Play fairly and within the rules.
10. Respect officials and accept decisions.
11. Show appropriate loyalty to Bradshaw Tennis Club and be gracious in defeat.
12. No alcohol, vaping or smoking or illegal substances whilst on the premises or representing the club.
13. No mobile phones cameras, ipods or other personal entertainment items to be in use on court, whilst playing tennis.
14. Leave the courts & clubhouse facilities in a presentable way, taking any belongings and litter home with you.

Parents are expected to:

1. Complete and return the Health and Consent form pertaining to your child's participation. Detail any health concerns, in particular breathing or chest conditions. Any changes in the state of your child's health should be reported to the coach prior to coaching sessions.
2. The LTA recommend that children under 13 should be supervised by parent/carer whilst at a tennis venue and in the vicinity of any sessions such as coaching or tennis camps.
3. If in the event you are unable to stay and watch your child, please deliver and collect your child punctually to and from coaching sessions and matches.
4. Please inform the coach or supervisor of an event if someone different is to collect your child.
5. Inform the coach prior to departure from the complex if your child is to be collected early from a coaching session.
6. Ensure your child is properly and adequately attired for tennis and the weather conditions at the time.

7. Encourage your child to play by the rules and teach them that they can only do their best.
8. Behave responsibly while spectating.
9. Support the coach at all times.
10. Ensure your child's hygiene and nutritional needs are met whilst at the club.
11. Accept the official's judgement.
12. Promote your child's participation for fun.

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Child Protection Policy

Bradshaw Tennis Club aims to create an enjoyable environment for all juniors who wish to take part in tennis at the club.

We believe that children and young people have the right to be safe, secure and free from threat. We believe that young people have the right to be treated with respect, and to have their concerns listened to and acted upon.

We will ensure that the club provides for the needs of junior members through specific programmes, designated facilities, and safe practice.

We have procedures in place to address poor practice, and to help any young person who appears to be at risk, or who appears to be the victim of abuse. We will offer help and support when a child or young person tells us that they are affected by these issues. We will take steps to ensure that any club volunteers or professionals working with children are suitable to do so, through the use of references and background checks. We will ensure that all relevant people have been vetted and approved through the LTA's Criminal Record Bureau disclosure process. We will ensure that all of those working with children are made aware of the LTA code of conduct for people working with children in tennis and are required to follow it.

The club has an adult member who is specifically responsible for children, young people and child protection.

The club's Safeguarding Officer is Elaine Baldwin

Email: safeguarding@bradshawtennisclub.co.uk

LTA Safeguarding Team

Tel: 0208 487 7008/7116

Email: safeguarding@lta.org.uk

NSPCC 0808 800 5000

Updated March 2024